

Tonkinese Breed Club Committee Code of Conduct

We are all intelligent people and all have priorities outside the Club, so this guide shall always be tempered by common sense.

1. Have the best interests of the Club in mind at all times.
2. Strive to attend all meetings, arriving on time and remaining until the end.
3. Give apologies for any relevant meeting that you can't attend, in good time so that a substitute may be found where possible.
4. Prepare for meetings by reading the agenda, papers and any emails beforehand.
5. Help others concentrate on the meeting, avoid side conversations.
6. Fulfil any actions assigned to you at a meeting and be prepared to report back on your progress at the next meeting.
7. It is considered that matters discussed in Committee are private and/or confidential. On occasion it may be necessary for delicate matters to be discussed freely, fully and discreetly. The following shall not be discussed with anyone outside the current Committee unless/until specifically permitted or directed by the Committee:
 - a. Any matter relating to one or more individuals of the Cat Fancy.
 - b. Any Club plans or proposals that may be discussed in Committee.Otherwise, once the minutes of a meeting have been approved the items in the minutes may be discussed - but without providing more detail than is shown in the minutes.
8. As members of the Committee you may be approached to provide information, recommendations, pictures, etc. regarding Tonkinese:
 - a. If it is clear that you have been approached as an individual breeder or exhibitor you are welcome to respond as you see fit. Just bear in mind that as a Committee member you also represent the Club and your response should be appropriate and discreet.
 - b. If you have been approached as a Committee member of the Club, or if it is not clear that you have been approached as an individual breeder or exhibitor, you should consult with the rest of the Committee before responding.
9. At all Club meetings personal relationships should be set aside in favour of the best interests of the Club and the Breed.